**All Saints Co-operative**

**General Meeting**

**March 21st 2017**

**At 7pm in the community room**

**Present**

|  |  |
| --- | --- |
| Carly Rhodes CR (Vice Chair) - **22ASC**  Simon Cawte SC (Committee member) - **19ASC**  Peter Canning PC (Treasurer) - **34ASC**  June Draisey JD (Committee Member) - **29ASC**  Terry Bourke TB ( Committee Member) - **20ASC**  Natalie Cummings NC - **6LG**  Gilly BurnsGB **- 2LG** | Ruth Manelli RM **- Staff**  Kamila Klidzia KK **- Staff** |

**Apologies**

Vicki Hickson

Yetunde Adenyin

**1: Minutes of the last meeting**

The minutes of the meeting dated XXXXXX were read and proposed as a true and accurate record by PC and seconded by TB.

**2: Matters arising from the minutes**

The annual car park meeting will be open and not committee-led. This will be held mid-May.

**3: Management report**

RM began with the co-op in January 2017 - office opening hours have been circulated.

Day to day repairs and maintenance; minor and urgent responsive repairs only are being attended to.

There have been issues with blocked drains in garden

RM has been getting quotes for paving which were all coming in very high - we have allocated further funding in the next budget and are looking to source quotes based on more refined specification

A SIB for foyer redesign will be submitted at the next co-op forum if it is ready - office to action

RM is working on planned garden improvements

We are testing new contractors continually to improve standards and ensure we are getting value for money.

RM is looking at new signage for inside the block

RM is seeking quotes to improve the CCTV

A group project with other co-ops to seek a more cost-effective auditor draft budget was proposed and approved.

**4: Draft Budget**

The draft budget for 2017/2018 was circulated and proposed for approval by CR, this was seconded by TB and approved by all.

**5: Community events**

Newsletter to be sent out monthly

Projects and schemes to be introduced into ASC such as:

1. Coffee morning
2. Community art project
3. Gardening project
4. Social committee (the co-op is approaching 40 years in November 2019 so a celebration shall be held)
5. Waste not, want not recycling programme
6. Newsletter

RM invited ideas from all residents.

**6: AOB**

None

*Meeting closed at 19.35*

**Action list:**

Schedule car park meeting- KK and RM

Paving quotes for next to back to gate - RM

Foyer redesign SIB - KK and RM

Garden improvements - RM

Block signage - RM

CCTV quotes - RM

Newsletter - RM