**All Saints Co-operative**

 **MINUTES OF GENERAL MEETING**

 **At ASCO Community Room**

 **Wednesday 14th December 2015**

 **7pm**

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| **Attendees:**Peter Canning **(PC)**Terry Bourke **(TB)** - Board MemberTheresa Schachermayer **(TS)**Ann Gannon **(AG)**June Draisey **(JD)** Margaret Sills **(MS)**Anthony Quillet **(38)**Mabelle Jackson **(MJ)** | Foday Kamara **(FK)** - WBC RPORachid Bellili **(RB)** – ASCO Manager Kamila Klidzia **(KK)** - ASCO Staff |

**Apologies:**

Carly Rhodes

Vicki Hickson

**3**. **Minutes of the last meeting**

The minutes were read and approved as a true and accurate record.

They were proposed by TB and seconded by JD.

**4. Matters arising from the previous minutes**

Quill, the major works window contractors, are now in the process of booking appointments for outstanding works through the office. Junelle will be contacting those who have reported issues this week to schedule the visit in.

Residents are advised to contact the office with any further issues so that they can be recorded and taken up with WBC.

KK to arrange for meeting schedule to be posted on the notice boards showing the upcoming General Meetings.

5. **SIB**

A SIB for the planting in the garden and for car park resurfacing will be prepared and submitted at the next meeting.

RB to also look into restructuring the front entrance and stairwell to allow better access.

**6. AOB**

 The painting in the stairwells needs to be looked at, Residents raised issues with the standard of the work.

The car park posts padlocks are rusting - residents are to report this to the office and KK and JCJ will look in to whether it is an issue with all the locks.

Damp and condensation issues are returning in some flats due to the weather; remedies were discussed and notices are up on the notice boards providing advice on how to minimise issues.

Any resident with serious issues should contact the office for assistance.

The draft budget is ready and will be looked at by the Committee at the next meeting, ahead of the approval by the general meeting.

We are expecting a surplus of £4000 for the year.

Residents asked to look into reinstating a drying room as the flats are much colder now with individual boilers and drying clothes inside can cause damp problems. Office to research.

The residents expressed their thanks to June Draisey who has recently resigned from the Management Committee after a number of years. June's contribution has been invaluable to the estate.

Meeting closed 17:45

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_